

Policy Governance Council Meeting Evaluation Schedule

Meeting Date	Policy Governance Evaluator
6/6/2000	Mayor Pro Tem Reveal
6/20/2000	Councilmember Nichols
7/4/2000	Deputy Mayor Pro Tem Downey
7/18/2000	Mayor Seei
8/2/2000	Councilmember Maso
8/15/2000	Councilmember Simpson
9/5/2000	Councilmember Osuna
9/19/2000	Mayor Pro Tem Reveal
10/3/2000	Councilmember Nichols
10/17/2000	Deputy Mayor Pro Tem Downey
11/7/2000	Mayor Seei
11/21/2000	Councilmember Maso
12/5/2000	Councilmember Osuna
12/19/2000	Councilmember Simpson
1/2/2001	Mayor Pro Tem Reveal
1/16/2001	Councilmember Nichols
2/6/2001	Deputy Mayor Pro Tem Downey
2/20/2001	Mayor Seei
3/6/2001	Councilmember Maso
3/20/2001	Councilmember Osuna
4/3/2001	Councilmember Simpson
4/17/2001	Mayor Pro Tem Reveal
5/1/2001	Councilmember Nichols

COUNCIL MEETING MONITORING FORM

IN AN EFFORT TO CONTINUALLY IMPROVE ITS POLICY GOVERNANCE PROCESS, THE COUNCIL HAS DEVELOPED THIS FORM TO EVALUATE ITS PROGRESS. THE SCHEDULED COUNCILMEMBER EVALUATOR AT THE CONCLUSION OF EACH COUNCIL MEETING COMPLETES THIS FORM. THE EVALUATOR EVALUATES THE COUNCIL AS A WHOLE AND NOT INDIVIDUAL MEMBERS.

Today's date: 1/16/01

(Instructions: For questions numbered 1 - 5, use the following: **S** indicates Satisfactory, **NI** indicates Needs Improvement, and **UNS** indicates Unsatisfactory. For questions in number 6, use Yes or No.)

1. The Council was prepared for the meeting: ☐S ☐NI ☐UNS
2. The Council's time was appropriately spent on Ends as opposed to Means: ☐S ☐NI ☐UNS
3. Has each Councilmember been given and taken an adequate opportunity to participate in discussion and decision making: ☐S ☐NI ☐UNS
4. The Council's treatment of all persons was courteous, dignified and consistent: ☐S ☐NI ☐UNS
5. Did the Council adhere to its adopted governance style:
 - a. Emphasize outward vision: ☐Yes ☐No
 - b. Encourage diversity in viewpoints: ☐Yes ☐No
 - c. Exercise strategic leadership more than administrative detail: ☐Yes ☐No
 - d. Maintain clear distinction of Council and staff roles: ☐Yes ☐No
 - e. Utilize collective decision making: ☐Yes ☐No
 - f. Look to the future: ☐Yes ☐No

Evaluator's comments:

Evaluator: Council Member Nichols

Signed: _____